



Cemetery Commission Meeting Agenda
November 16, 2017, 4:30 PM
Lakeview Cemetery, 455 North Avenue

- I. Approval of Agenda**
- II. Approval of Minutes from September 28, 2017 Meeting**
- III. Old Business**
 - A. North Avenue Storm water easement: map showing location available yet? 10.10.17: 2 men were surveying the area—I asked about the project and they said they were hired to provide info to the people considering it. 10.30.17: Jenna Olson from DPW will report.
 - B. Cambrian Rise Storm water runoff concern: Tag Taginski to have written a letter to Farrell.
 - C. No Dogs Allowed and Open Sunrise to Sunset signs status--what is process for getting them designed, ordered & installed? Allison Curran was to ask Cindi Wight.
 - D. Chapel insurance needed for interior? Annie D'Alton inquired at City Clerk's and Stephanie Hanker emailed 10.03.17: she said City of Burlington insurance covers inside & outside.
 - E. Portable Chapel Handicap Access ramp. Curran will talk to Wight.
 - F. Section 6 layout status. D'Alton told Wight this is the most important project at the Cemeteries.
 - G. Preparation for addressing City Council (past Commission projects, current concerns, decide when to schedule)—Curran will do write-up.
 - H. Setting Commission goals & timeline (use Curran's write-up for City Council presentation).
 - I. Maintenance issues: D'Alton submitted Facility Dude request for 1) grading gravel roads in Greenmount (assigned to Marty Hornick of DPW); and 2) repairing office entrance stair railing, and making opening wider (haven't heard who will work on this, or what they'll do, except that Parks staff conferred with Steve Bachand about a solution).
- IV. New Business**
 - A. Welcome Parks Director Cindi Wight!
- V. Superintendent's Items**
 - A. Lowering of Cemetery Event Policy per person impact fee in response to Thea Lewis's complaint.
- VI. Commissioner's Items**
 - A. New City of Burlington Cemetery will be needed in the future.
- VII. Office Report**
 - A. D'Alton leaving Office Assistant position as of November 26, 2017.
- VIII. Public Comments**
- IX. Adjournment**